



Kids Ministry Coordinator (Hastings)

Function

The Kids Ministry Coordinator leads ministry to kids primarily on Sunday mornings at the Hastings Campus.

Part-time. Average 20 hours per week.

Accountability

The Kids Ministry Coordinator reports to the Campus Pastor of Peace Hastings, while seeking to follow the policies, procedures, and proven methods of the Central campus.

Qualifications

1. Have a growing relationship with Jesus Christ and agree with the Peace Church statements of faith.
2. Actively support the mission, vision, and leadership of Peace Church.
3. Humble, Hungry, and People-Smart (see Patrick Lencioni, *The Ideal Team Player*).
4. Able to work within the organizational structure of Peace Church.
5. Able to independently organize, plan, and execute projects within a given deadline.
6. Passionate about caring for and communicating biblical truth to kids.
7. Able to organize and lead a team of volunteers.
8. Possess strong organization skills.
9. Possess strong communication and interpersonal skills.
10. Able to effectively operate software such as Microsoft Office, Asana, and Planning Center Online.
11. Flexible and adaptable.
12. Able to maintain confidentiality as needed.

Responsibilities

- A. Lead the Kids Ministry program and volunteer team
Includes such items as:
 1. Lead ministry that helps kids and their families grow as followers of Jesus.
 2. Recruit, develop, schedule, and equip a team of volunteers.
 3. Plan and prepare curriculum and activities for a weekly Sunday morning kids program.
 4. Manage and supervise the weekly kids program and kids check-ins.
 5. Coordinate kids ministry for other special events when requested.
 6. Facilitate healthy relationships between volunteers and kids/parents.

B. Operate Systems supporting Kids Ministry

Includes such items as:

1. Operate Planning Center Online systems related to kids ministry.
2. Execute background checks or other systems related to kids ministry in collaboration with central staff.

C. Professional Expectations

Includes such items as:

1. Participate as a team member in the Peace Staff, attending staff chapel, retreats, meetings, etc.
2. Participate in the life of Peace Church, attending worship and important events.
3. Must be or become a member of Peace Church.
4. Exhibit character consistent with a follower of Jesus in a church leadership role.