



Kids Ministry Coordinator

At Peace Church Wayland

Peace Church is seeking a part-time Kids Ministry Coordinator to lead the children's ministry at the Wayland Campus.

The Kids Ministry Coordinator implements the vision for programming ministry to kids, leads their staff to raise up volunteer leaders, and provides teaching, preaching, and counsel to families.

A fitting candidate will have a deep love for Jesus, a love for the beliefs, vision, culture, and people of Peace Church, be passionate about ministering to families with the truth of God's Word, and have experience leading a staff team. The candidate will also possess education, training, and experience in the area of family ministry.

This position creates opportunities for people to hear God's Word, follow Jesus, and participate in the church.

Peace Church loves the gospel, desires to be faithful to God's Word, seeks to develop leaders, and is passionate about reaching families. Peace is a growing church located just south of Grand Rapids, Michigan in a rapidly growing area. Average Sunday worship attendance is around 2000. We are launching a campus in Wayland Fall 2023.

For more information, see peacechurch.cc.

Please see job description below.

Please send cover letters, resumes, and references to hr@peacechurch.cc.

Applications are being accepted now.

Part-time, hourly, 20 hours per week.

Pay commensurate upon training and experience.



Kids Ministry Coordinator

at Peace Church Wayland

Function

The Kids Coordinator leads the children's ministry programming at the Wayland Campus by partnering with the children's ministry staff in Middleville and local volunteers within the Wayland Campus.

Part-time, 20 hours per week

Accountability

The Kids Coordinator reports directly to the Wayland Campus Pastor.

Qualifications

1. Have a growing relationship with Jesus Christ and agree with the Peace Church statements of faith.
2. Actively support the mission, vision and leadership of Peace Church.
3. Humble, Hungry, and People-Smart (see Patrick Lencioni, *The Ideal Team Player*)
4. Able to function within the organization structure of Peace Church.
5. Able to effectively manage volunteer teams.
6. Able to effectively communicate verbally, in writing, and using technology.
7. Passionate about working with and within a team.
8. Able to independently organize, plan and execute projects within a given deadline.
9. Possess strong organizational skills.
10. Able to effectively operate software such as Microsoft/Apple Office Suite, Asana, Planning Center online, and Planning Center Kids Check-in System.
11. Able to manage time well.
12. Able to solve problems.
13. Highly organized.
14. Teachable and eager to learn new skills.
15. Flexible and adaptable.
16. Able to maintain confidentiality.

Responsibilities

A. Coordinate Sunday morning ministry to nursery-aged and Pre-K-aged kids.

Includes such items as:

1. Lead the nursery-aged volunteer teams to execute ministry to kids that is biblical, safe, and fun.
2. Provide vision and support to nursery and pre-k ministry areas.

B. Coordinate Sunday morning ministry to elementary-aged kids.

Includes such items as:

1. Lead the elementary-aged volunteer teams to execute ministry to kids that is biblical, safe, and fun.
2. Provide vision and support to elementary ministry areas.

C. Coordinate special events for kids at Peace Church.

Includes such items as:

1. Lead special initiatives and events for kids around holidays and seasons such as Christmas, Easter, Summer, Palm Sunday, Thanksgiving Eve, etc.
2. Coordinate community events for children – Summerfest, balloon festival, etc.
3. Participate in children's events at Peace Church in Middleville as directed by the Wayland Campus Pastor – VBS, etc.

D. Professional Expectations

Includes such items as:

1. Participate as a team member in the Peace Staff, attending staff chapel, retreats, meetings, etc.
 2. Participate in the life of Peace Church, attending worship at Peace Church Wayland and important events.
 3. Should be a member of Peace Church.
- Exhibit character consistent with a follower of Jesus in a church leadership role.