



## Peace Church Wedding Fees

Bride &amp; Groom Names \_\_\_\_\_

Wedding Date \_\_\_\_\_

Payee Name: \_\_\_\_\_ Phone# \_\_\_\_\_

All fees are to be paid no later than two weeks prior to the rehearsal.

### Pastoral Services

Make check payable to the officiating Pastor:

An honorarium is requested to cover costs related to planning, rehearsal, and wedding services.

	<u>Fee</u>	<u>Check #</u>	<u>Date Pd.</u>	<u>Initial</u>
Honorarium (for ceremony services)	\$ 150.00			
Premarital Counseling Sessions	\$ 200.00			
Total	\$ 350.00	_____	_____	_____

### Chapel Rental

<u>Fee</u>	<u>Check #</u>	<u>Date Pd.</u>	<u>Initial</u>
\$100.00			

### Wedding Contact

Make check to payable to _____	Phone: _____			
<u>Fee</u>	<u>Check #</u>	<u>Date Pd.</u>	<u>Initial</u>	
\$100.00				

### Sound Technician

Make Check Payable to _____				
	<u>Fee</u>	<u>Check #</u>	<u>Date Pd.</u>	<u>Initial</u>
Audio/Sound	\$ 100.00			

### Video Technician

Make Check Payable to _____				
For Video/DVD Clip shown during ceremony	<u>Fee</u>	<u>Check #</u>	<u>Date Pd.</u>	
\$	\$ 100.00	_____	_____	_____

### Video Technician

Make Check Payable to _____				
For DVD video of the Wedding Ceremony (This requires an additional Video Technician)	<u>Fee</u>	<u>Check #</u>	<u>Date Pd.</u>	<u>Initial</u>
	\$ 150.00	_____	_____	_____

Peace Church  
Phone: 616.891.8119  
e-mail: office@peacechurch.cc

# Peace Church Wedding Policy

*Last Revised, February 2024*

Peace Church seeks to honor God by meeting the needs of people. Since a wedding is a very significant event in the lives of people, we offer the following procedures and services.

## Our Mutual Agreement:

1. Couples desiring to be married at Peace Church, must be Christians, not sexually active, and at least one individual a member of Peace Church. Couples unable to meet these criteria, yet desiring to be married at Peace Church, are invited to meet with our pastor and/or elders to discuss their particular situation. Couples married at Peace Church must make all wedding arrangements by contacting the Church Office. Following approval of the pastor to officiate at the wedding, pre-marriage meetings will be scheduled with the couple.
2. Because we value marriage, in preparation for your marriage, the following elements are required:
  - a. Couples must complete the online pre-marriage assessment. (This fee is \$35 per couple.)
  - b. Couples must complete required worksheets as provided by the pastor.
  - c. Having completed steps a and b, at least 2-3 sessions of premarital counseling with the pastor.
3. Upon confirmation with the pastor and church office that the wedding date has been approved, **the signed mutual agreement page and security deposit must be submitted, no later than one month prior to the wedding date.** Upon receipt of these items, the wedding is officially placed on the church calendar.
4. Saturday weddings are permitted, however; **the church is to be cleared of all persons and equipment/decorations by 3:30 PM.**
5. You must supply your own wedding décor, as the church does not have décor to rent or use.
6. Weddings are not able to exceed 140 people and are only able to be held in our Chapel.
7. Wedding receptions are prohibited.
8. All fees are to be paid by check, made out to each recipient, and submitted to the Peace Church office **no later than two weeks prior to the rehearsal** (see Wedding Fees sheet). The office will see to the distribution of the checks to the appropriate persons.
9. **Important: At least one month prior to wedding**, please provide a detailed document to our Wedding Contact that lays out your wedding day with times so our staff knows what to expect.
10. You may secure your own musician, or you may contact the church for suggestions. It is important to make these arrangements **as soon as your wedding date is confirmed** on the church calendar to verify availability.
11. The piano, musical instruments and equipment on the stage *may not be moved*. Only the Wedding Coordinator may move church property, such as, monitors, video and sound equipment, and power cords.

12. Peace Church is not responsible for any lost, stolen, or damaged items of the wedding participants.
13. Peace Church is not available for Wedding Receptions.
14. Please note that the Wedding Policy is reviewed periodically. Policies and Fees are subject to change if a wedding is booked more than one year in advance.
15. Groups must be confined to the areas that have been designated to them. **The contracting party shall be responsible for all damage to building and equipment.** Alcoholic beverages, rice, birdseed and confetti MAY NOT be used inside the building or on the premises. SMOKING IS NOT PERMITTED ANYWHERE IN THE CHURCH. Failure to comply will result in **the loss of your security deposit.**

**Church Office Contact Information:**

Phone: 616.891.8119

e-mail: [office@peacechurch.cc](mailto:office@peacechurch.cc)

*For weddings not being performed within the facilities of Peace Church but utilizing the services of a Peace Pastor, relevant guidelines still apply (particularly 1-3 & 6)*

# Our Mutual Agreement

We offer our signatures as a pledge that we have read and agree to comply with the Peace Church Wedding Guidelines and Wedding Fees.

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Bride Signature

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Date

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Groom Signature

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Date